



TOWN OF PLATTEVILLE

David Brand

Public Works Director

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Lawn Mowing and Maintenance for multiple areas in the Town of Platteville Request for Proposal

January 3, 2022

Proposal Due Date: 12:00 PM (noon), Friday, February 4, 2022

This proposal shall be for the 2022 season

And shall have an automatically renewable clause for the 2023 and 2024 seasons.

The Town of Platteville has FOUR Town Parks; two Ball fields including out lots & dog park; landscaping & shrubs around the Town Community Center (CC) & Senior Center (SC) areas around the CC & SC parking lot & Detention Ponds; Cemetery, Veterans Memorial & native grass areas around the Water Storage Tanks; Rodgers Farm Subdivision Open Space & Detention Pond; Old Homestead Subdivision Entrance & Detention pond & out lot (emergency siren); Bella Vista Subdivision sidewalk areas; Town Hall grounds & Miscellaneous lots & areas around Town. This proposal shall also include pricing for some roadside ditch maintenance.

The Town of Platteville is seeking pricing proposals for the maintenance of each of these areas for the March to October 2022 season. The proposal should set forth services to be completed on a weekly, bi-monthly or monthly basis during April through September 2022; & could include two weeks of each month, March & October, 2022. The weeks during March & October to be determined by the Town Public Works Director or Public Works Foreman & will include leaf & debris clean up [typically in the fall, but may include some additional spring cleanup]. The Town reserves the right to alter or cancel any amount of maintenance due to weather or other unforeseen circumstances.

Maintenance will include weekly or bi-monthly (twice per month) or monthly mowing, weed eating & cleanup at each location as described for each area listed on the additional sheet(s) of this RFP. Clean up at each location will include pick up & removal of all grass clippings if needed; cannot leave the areas with piles or clumps of cuttings. The Town Public Works Director or Foreman will determine the proper height for the grass to be mowed [typically at 2.5" finish height]. Trash receptacles will be relined (bags provided by Town) & trash will be hauled to a dumpster at the cemetery or the sewer treatment plant site. Weed control will include all non-lawn areas, clearing weeds & trash from shrubbery or other decorative plant or gravel areas including fence lines; shrubs will be trimmed once per month or as needed. Minor tree maintenance such as trimming suckers is expected to be completed on as needed basis as a part of this proposal.

This proposal shall also include a rate for mowing projects similar in scope in other areas of Town on an as needed basis. Please include pricing breakdown for each service area that will be maintained. Companies must possess a valid Town of Platteville Business License or Contractors License. Contract may be awarded on February 15, 2022.

Please submit proposals to Town of Platteville Public Works Department, no later than **12:00 PM (noon), Friday, February 4, 2022.** Attention David Brand; 400 Grand Ave, Platteville, CO 80651.

Electronic submissions can be sent to dbrand@plattevillegov.org by the same deadline.

Please direct any questions or inquires to David Brand.

Submission of the lowest bid does not guarantee selection.

The Town of Platteville reserves the right to select the proposal (if any) it deems most appropriate.

Town of Platteville Weekly Mowing Maintenance RFP Worksheet

CEMETERY & VETERANS MEMORIAL: Weekly mowing, weed eating, GRASS REMOVAL & cleanup.
Mowing entire cemetery & memorial grounds once per week
Weed control & weed eating once per week including around all headstones & fence lines & gravel areas. Every headstone should be clean of any grass debris when weekly maintenance is complete. Trash Removal & general clean up **TWICE** per week.

Weekly Price: \$ _____

BALL FIELDS: Weekly mowing, weed control, grass removal IF NEEDED, & cleanup
Mowing entire outfield of both fields **TWICE** per week; Tuesdays & Friday's
Mowing the outer perimeter of both fields **ONCE** per week including the dog park area
Weed Control & weed eating once per week including all fence lines
Trash removal & general clean up **TWICE** per week including grass clippings

Weekly Price: \$ _____

PARKS: LINCOLN, RIVERVIEW, RODGERS FARM & CORONADO
Weekly mowing, weed eating, grass removal IF NEEDED & cleanup
Mowing each entire park once per week, including sod/native areas around the Basketball court at Rodgers Farm Park. Weed control & weed eating once per week including any fence lines. Trash Removal & general clean up **TWICE** per week

Weekly Price: \$ _____

TOWN HALL: Weekly mowing, weed eating, grass removal IF NEEDED & cleanup
Mowing entire yard once per week
Weed control & weed eating once per week including any fence lines & all shrubbery areas, including gravel beds including inside the generator fence on west side
Trash Removal & general clean up once per week

Weekly Price: \$ _____

ROGERS FARM OPEN SPACE & OUTLOTS: Weekly mowing, weed eating, grass removal IF NEEDED & cleanup
Mowing entire open space areas once per week both sodded & native grass areas.
Weed control & weed eating once per week including any fence lines & all shrubbery areas, including gravel beds
Trash Removal (including dog waste cans) & general clean up **TWICE** per week

Weekly Price: \$ _____

WEEKLY TOTAL: \$ _____

**SEASON TOTAL: \$ _____
(26 Weeks)**

Town of Platteville Bi-Monthly & Monthly Mowing Maintenance RFP Worksheet

OLD HOMESTEAD: **Bi-Monthly** mowing, weed eating, grass removal & cleanup of the detention pond, Shrubbery & gravel areas at the entryway to the subdivision & the out lot on the southern end of the subdivision where the emergency siren is located. Complete Trash Removal and general clean up twice per month.

Monthly Price: \$ _____

RODGERS FARM: **Bi-Monthly** mowing, weed eating, grass removal & cleanup of the detention pond, And open space north of Rodgers Farm Park directly east of the detention pond including the berms along the roadway & open space just south of the north entrance at Rodgers Drive. Complete Trash Removal & general clean up twice per month.

Monthly Price: \$ _____

WATER TANK NATIVE GRASS AREAS at the Cemetery:
Bi-Monthly mowing, weed removal & cleanup of the entire fenced-in areas to include removal of any non-grass shrub or tree volunteers within the fencing. Complete Trash Removal & general clean up twice per month.

Monthly Price: \$ _____

COMMUNITY CENTER:
Bi-Monthly mowing, weed eating, grass removal & cleanup of the area east of the Parking lot including the Detention pond in the NE corner (east of the ballfields). Pulling weeds in the shrubbery & gravel areas around the entire CC/SC building & adjoining gravel areas. Complete Trash Removal & general clean up twice per month.

Monthly Price: \$ _____

HIGHWAY 66 DITCH:
Bi-Monthly, Trim grass & weeds, clean trash & debris from the roadside ditches (North & South of Hwy 66) from the entrance to the Everyday Convenience Store west approximately 750 feet to the west side of Division Blvd.

Monthly Price: \$ _____

MAIN STREET DITCH:
Bi-Monthly, Trim grass & weeds, clean trash & debris from the roadside ditches (East & West Side of Main Street) from the Highway 66 south approximately 1400 feet to the South Side of Bella Vista Subdivision.

Monthly Price: \$ _____

BELLA VISTA SUBDIVISION SIDEWALK AREAS:
Monthly, Trim grass & weeds, clean trash & debris from the internal sidewalk system in the entire Bella Vista Subdivision.

Monthly Price: \$ _____

MONTHLY TOTAL: \$ _____

SEASON TOTAL: \$ _____
(6 months)

AERATION OF ALL TURF AREAS:

Once per Season (April or May) Parks(4), Ball Fields, Dog Park, Town Hall, Perimeter areas of the Cemetery, Rodgers Farm Greenbelts.

Seasonal Price: \$ _____

FALL LEAF & DEBRIS CLEAN-UP

As the trees shed their leaves in the fall season, ALL AREAS, but specifically the cemetery & parks will need additional time to collect all of the leaves & other seasonal debris. Please specify if there will be additional fees to complete these clean up's [typically in late October during the scheduled maintenance].

Additional Fee: \$ _____

RFP GRAND TOTAL FOR SEASON: \$ _____

ADDITIONAL SEASON RATE INCREASE

If applicable, please include the annual percentage increase for the entire proposal to be continued in the 2023 and 2024 seasons. This automatic renewal will be based on the ability of the Platteville Board of Trustees to allocate the necessary funding for the additional seasons in the appropriate annual fiscal budget.

2023 percent increase: _____ 2023 Grand Total for Season: \$ _____

2024 percent increase: _____ 2024 Grand Total for Season: \$ _____

GENERAL RATE: \$ _____ / Hour

CONTRACTOR NAME: _____

ADDRESS: _____

PHONE: _____

SIGNATURE: _____ DATE: _____

THIS ENTIRE REQUEST FOR PROPOSAL WILL BECOME AN EXHIBIT WITH THE 2022 CONTRACT (and subsequent year proposals) AND WILL BE REFERED TO FOR THE SCOPE OF WORK TO BE COMPLETED.