

# Town of Platteville & Platteville/Gilcrest Fire Protection District



## FACILITY RE-OPEN PLAN



Effective May 5<sup>th</sup>, 2020

### Town Hall

- Regular hour of operation Monday – Friday from 8:00am – 4:30pm.
- Customers are limited to two persons inside the building at a time. Facial coverings are strongly recommended and anyone exhibiting signs of illness will be required to leave the building.
- Customers may only access the front desk at the counter which has a protective barrier. Brief meetings with a customer may be held in the Board Room as needed by department heads or specified employees.
- No public access past the front counter unless by appointment. Public restrooms will remain closed.
- Facial coverings are recommended but not required if physical distancing is maintained.

### Senior Center

- The Recreation/Senior Director and Coordinator will work regular hours Monday-Friday. No regular public access, appointment only.
- Starting May 12<sup>th</sup> the Center will be open on Tuesdays and Thursdays each week from 9:00am-11:00 & 1:00pm-3:00pm. A maximum of five (5) senior members are allowed at any given time with prior appointment.
- Monday & Friday Nutrition Meals will continue to be delivered to participating seniors through the end of June.
- Tuesday evening Nutrition Meals are scheduled from May 19<sup>th</sup> through August 11<sup>th</sup>. Pick-up & delivery only.
- All attendees must wash hands upon entering and leaving the Center and maintain physical distancing.
- Activity trips remain cancelled until further notice.

### Community Center / Ball Fields / Public Parks

- The Center will remain closed to the public for rentals and other events other than staff-sponsored events not to exceed ten (10) attendees.
- Weekly recreation sponsored activities, including Zumba, dance and karate, are suspended until further notice.
- The ball fields will be unlocked on May 15<sup>th</sup> but restricted to use by ten (10) or less participants at any given time. Rentals are not allowed and the concession stand and restrooms will remain locked with no public use.
- Adult and youth recreational activities conducted outside may be scheduled that are limited to a maximum of ten (10) participants and physical distancing is maintained.
- The majority of youth activities will be based upon “at-home” activities provided by the Director and Coordinator.
- Lincoln, Riverview, Coronado and Rogers Farm Parks will remain open but limited to groups of ten (10) or less.
- Parks shelter rentals are suspended until further notice.
- Portable restrooms at Lincoln and Riverview Parks will remain open and cleaned regularly.

### Platteville & Nantes Libraries

- The libraries will reopen in phases starting the week of May 4th.
- Week 1
  - Staff only in buildings, no public contact, returns accepted in outside drop box, online services.
- Weeks 2 - 4
  - Staff only in buildings, patrons can reserve materials and curbside pick-up will be offered.
- Week 5 (First week of June)
  - Limited public access with staff in buildings and face coverings required by all entering buildings.
  - Limit of ten (10) patrons at a time with fifteen (15) minute visits.
  - At risk adults 10:00am – Noon and closed from Noon to 1:00pm for disinfecting.
  - Open 1:00pm – 5:00pm for general public. Social distancing required at all times.
- The HPLD will continue abiding by Weld County Health Department guidelines and adjusting accordingly.

### Museum

- The museum will remain closed through May and will be re-evaluated monthly.

### Cemetery & Veterans Memorial

- The Mizpah Cemetery and Veterans Memorial is open daily to the public from 5:00am-10:00pm.
- Physical distancing and facial coverings are encouraged and large funerals or gatherings over ten (10) participants will be restricted unless authorized by the Public Works Director.

### Platteville/Gilcrest Fire Protection District

- Due to lack of controls and ability to maintain social distancing at the current fire station location (no customer window and open access), the fire station will remain closed to the public.
- Once the Fire District has moved to the new location towards the end of May, we will then open to the public with the following guidelines:
  - Regular hours of operation Monday – Friday from 8:00am – 5:00 pm.
  - Customers may only access the front desk at the counter.
  - No member of the public will be allowed past the front counter unless by appointment and approved by a Department Head.
  - No meetings with over 10 attendees will be allowed including public meetings and District or Staff meetings.
  - Facial coverings are recommended but not required if physical distancing is maintained.
  - Employees are encouraged not to share items such as phones and other desk equipment and personal items.
- If you are experiencing an emergency situation, please call 911 rather than coming directly to the fire station.